PUT ON AGENCY LETTERHEAD

Cooperative Working Agreement between

THE ANDREWS CENTER

And

YOUR AGENCY

This is to certify that we mutually agree to cooperate as outlined below to carry out the objectives of the THE ANDREWS CENTER Transitional Housing Program that provides temporary supportive housing, up to 24 months to homeless veterans.

THE ANDREWS CENTER agrees to:

1. Operate a transitional housing program.
2. Screen all clients to determine eligibility for THE ANDREWS CENTER Transitional Housing Program.
3. Develop a Plan of Service for individuals in the program as they become stable and improve their quality of life.
4. Assist clients with the application process, as necessary.
5. Ensure applicants meet all program eligibility at initial intake and re-examinations.
6. Administer the program as identified in THE ANDREWS CENTER Transitional Housing Program Policies and Procedures.

YOUR AGENCY agrees to:

1. Refer potential clients needing assistance for transitional housing.
2. Distribute information provided on community resources to homeless individuals.
3. Encourage interagency communication and cooperation to assist in the coordination of services to homeless individuals and families.
4. One
5. Two
6. Three

This Agreement will continue until it is mutually dissolved.

Value of Service: $XXXXXXX

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Name Date Waymon Stewart DATE

Agency Andrews Center